

## Notice of Meeting

### Governance & Audit Committee

Councillor Karim (Chair),  
Councillor O'Regan (Vice-Chair),  
Councillors Allen, Ejaz, Haffegge, Neil, Robertson and Zahuruddin



**Wednesday 20 September 2023, 7.30 pm**  
**Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD**

### Agenda

*All councillors at this meeting have adopted the Mayor's Charter which fosters constructive and respectful debate.*

Item	Description	Page
1.	<b>Apologies for Absence</b>	
	To receive apologies for absence and to note the attendance of any substitute members.	
2.	<b>Declarations of Interest</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
3.	<b>Minutes of previous meeting</b>	3 - 6
	To approve as a correct record the minutes of the previous meeting of the Committee	
4.	<b>Urgent Items of Business</b>	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	

### **EMERGENCY EVACUATION INSTRUCTIONS**

**If you hear the alarm, leave the building immediately. Follow the green signs. Use the stairs not the lifts. Do not re-enter the building until told to do so.**

5.	<b>Annual Governance Statement</b>	7 - 22
	Review of progress against actions for 2022/23 <b>Reporting:</b> Sanjay Prashar, Borough Solicitor	
6.	<b>Interim Internal Audit Update</b>	23 - 42
	<b>Reporting:</b> Sally Hendrick, Head of Audit & Risk Management	
7.	<b>Strategic Risk Register</b>	43 - 56
	<b>Reporting:</b> Sally Hendrick, Head of Audit & Risk Management	

Sound recording, photographing, filming and use of social media is permitted. Please contact Lizzie Rich, 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk), so that any special arrangements can be made.

Published: 12 September 2023

#### **EMERGENCY EVACUATION INSTRUCTIONS**

If you hear the alarm, leave the building immediately. Follow the green signs. Use the stairs not the lifts. Do not re-enter the building until told to do so.